



SUMITOMO FORESTRY CO., LTD. Integrated Report 2020





### SUMITOMO FORESTRY CO.,LTD.

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# Seeds for a Sustainable Society

Integrated Report 2020 (Year ended March 31, 2020)

# Happiness Grows from Trees Sumitomo Forestry Group

**Corporate Philosophy** 

The Sumitomo Forestry Group utilizes wood as a healthy and environmentally friendly natural resource to provide a diverse range of lifestyle-related services that contribute to the realization of a sustainable and prosperous society. All our efforts are based on Sumitomo's Business Spirit, which

places prime importance on fairness and integrity for the good of society.

#### **Our Values**

• We provide high-quality products and services that bring joy to our customers.

- We create new businesses that lead to happiness for generations to come with a fresh perspective.
- We promote a free and open-minded corporate culture that respects diversity.
- We set and strive to achieve ambitious goals through ongoing effort.
- We do work that wins us the trust of society with fair and honest conduct.

#### Sumitomo Forestry Group Code of Conduct

#### Purpose and scope of application

Based on its Corporate Philosophy and Our Values, the Sumitomo Forestry Group shall manage its operations, including the supply chain, in accordance with this Code of Conduct.

#### Fair and transparent corporate activities

- 1. Strict adherence to laws and regulations
- 2. Prevention of corruption
- 3. Fair business transactions
- 4. Fair accounting procedures
- 5. Communication with stakeholders
- 6. Maintaining confidentiality
- 7. Information security
- 8. Relationships with companies we do business with
- 9. Protection of intellectual property rights
- 10. Protection of personal information
- 11. Responsible advertising/promotional efforts
- 12. Healthy relationship with the government
- 13. Stance on organized crime
- 14. Establishment of a whistleblowing mechanism

#### Ethical conduct

- 15. Avoidance of a conflict of interest 16. Prohibition of misappropriation of company assets 17. Prohibition of insider trading 18. Appropriate gift giving and entertainment 19. Prohibition of political or religious activities
- A respectful, healthy workplace
- 20. Respect for human rights
- 21. Prohibition of discrimination and the promotion of diversity
- 22. Prohibition of forced labor and child labor
- 23. Freedom of association and collective bargaining rights
- 24. Appropriate working hours and wages 25. Work/life balance 26. Occupational health and safety
- 27. Human resources development 28. Prohibition of harassment 29. Protection of privacy
- Business activities that respect society and the environment
- 30. Customer satisfaction and safety 31. Co-existence with the environment
- 32. Contribution to the local community
- Sumitomo Forestry Group Code of Conduct http://sfc.jp/english/corporate/philosophy/code.html



## Integrated Report 2020

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#### **Editorial Policy**

Sumitomo Forestry's Integrated Report conveys to shareholders and investors and all stakeholders information about yearly performance and mediumto long-term initiatives for corporate value enhancement. It is issued with the aim of sparking opportunities for further dialogue.

The International Integrated Reporting Framework issued by the International Integrated Reporting Council (IIRC) and the "Guidance for Collaborative

Value Creation" formulated in May 2017 by Japan's Ministry of Economy, Trade and Industry were used as references in the editing of this report.



#### Reporting Period

April 1, 2019 to March 31, 2020 (Fiscal 2019) \* The report also includes some activities from outside the reporting period.

#### Scope of Reporting

Sumitomo Forestry Co., Ltd. and Group companies

#### Regarding Change of Fiscal Term

The Sumitomo Forestry Group is changing the end of its fiscal year from March 31 to December 31, beginning after the fiscal year ending December 31, 2020. As a result of this change, fiscal 2020 refers to the irregular ninemonth fiscal period that starts on April 1, 2020 and ends on December 31, 2020.